

Coronavirus Job Retention Scheme Furloughed Worker Bot



“To help employers whose business operations have been severely affected by Coronavirus (COVID-19), to keep their employees and protect the UK economy”.

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Making a claim under the Coronavirus Job Retention Scheme

If you're eligible for the scheme, check out our information below to learn more before proceeding. The scheme is now up and running as of 20th April 2020.



If you're new to Robotic Process Automation (RPA), check out our webinar.

For more information contact:
info@lawrenceandwedlock.com

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How Can RPA and Lawrence & Wedlock Help?

RPA can be used to automate manual processes, and is especially good at filling in online forms. This can drastically reduce time in applying for Government grants and complying with regulation.

At Lawrence & Wedlock we are offering our “Furlough Bot” to help companies quickly complete the furlough process now the portal is live. We can do the following for you:

- Compile employee details and build your Furloughed Worker File
- Calculate claim amounts and populate the Furloughed Worker Claim
- Upload the Furloughed Worker Claim to the HMRC portal
- Check payments received from HMRC, reconciling and Journal Entries
- Onboard and Offboard Furloughed Workers

What you need to get started*:

- The bank account number and sort code you'd like HMRC to pay your claim to
- Name and phone number of the person in your business for HMRC to call with any questions
- Your Self-Assessment UTR (Unique Tax Reference), Company UTR or CRN (Company Registration Number)
- The name, employee number and National Insurance number for each of your furloughed employees
- The total amount being claimed for all employees and the total furlough period
- Your employer PAYE reference number

This process is fully GDPR compliant and your employee details will never be shared with any third party and will be destroyed following the completion of the process.

Other Official Useful Resources

[Official COVID-19 advice for businesses from GOV.UK.](#)



'Financial support for businesses during coronavirus (COVID-19)'.

[HMRC advice for Employers](#)



'Claim for your employees' wages through the COVID-19 Job Retention Scheme'.

[HMRC advice for Employees](#)



'Check if your employer can use the Coronavirus Job Retention Scheme'

[HMRC YouTube recorded webinar](#)



'Coronavirus (COVID-19) Job Retention Scheme'.

Details on how to access the online system will be sent via email to your usual HMRC contact email.